

LAKELAND LIBRARY COOPERATIVE
ADVISORY COUNCIL
September 3, 2009

Officers: Ray Arnett (Chair), Rob Bristow (Vice Chair), Suanne Wierenga (Secretary)

Official Minutes

1. Call to Order
Ray Arnett called the meeting to order at 9:40 AM.
2. Public Comment
Tom Genson announced that the Herrick District Board is bringing legal action against the Library of Michigan for requiring all libraries to provide full and equal services to all their patrons
3. Approval of the Agenda
Motion by Conaway/Mountney to approve the agenda as presented. Motion passed.
4. Approval of the Minutes for:
June 4, 2009 – motion by Genson, 2nd by Engelsman to approve. Motion passed.
July 9, 2009 – motion by Jagger, 2nd by Mountney to approve. Motion passed.
5. Board Report (Marcia Warner)
The Board made changes to the Plan of Service at the request of the state librarian, approved budget transfers, set travel/education meal limit amounts, and changed the 9/10/09 meeting date to avoid conflict with MLA rally in Lansing.
6. Director's Report (Sandra Wilson)
It's been a busy year with devising a new employee handbook and revising the Plan of Service and Bylaws. Sandra thanked the committees for their dedication and hard work.
7. Committee Reports
 - A. Continuing Education (Mary Reed)
Written report in packet
 - B. Youth Services (Lisa Watson)
Written report in packet
 - C. Personnel (Marcia Warner)
The committee extended LLC's no smoking policy to include vehicles.
 - D. Plan of Service (Ray Arnett)
The POS was revised at the request of the state librarian and the revised version was then approved by the committee. Revision were also made to a number of the Bylaws.
8. Old Business
None
9. New Business
 - A. Advisory Council Meeting Dates for FY2009-2010
-Motion by Ferriby, 2nd by Sheridan to approve dates with amendment of the Advisory Council meeting changed from November 11, 2009 to October 29,

2009. There was discussion of locations other than KDL Service Center and it was determined that locations after the October 29th meeting would vary and be announced at that time. Motion passed.

B. FY2009-2010 Proposed Budget

Motion by Dix, 2nd by Genson to approve the budget as presented. Discussion: Why the change in formula for administrative costs? An equal division was used because every library gets essentially the same amount of administrative benefits. Fund balance money is available for those libraries receiving a 20%+ increase for “paid by libraries”. In order to not wipe out the fund balance the Finance Committee determined that the 20% should be the qualifying percentage. Many small libraries expressed concerns about how they were going to pay for the increase, even with help from the fund balance. There was further discussion of saving money by dropping Encore or another services. Call for the question by Buursema. Support for the motion was recinded. Ferriby/Sherry moved and seconded to approve Administrative Overhead Formula Implementation. Motion carried with opposition.

Jagger/Sheridan moved and seconded to approve recommendation Budget Option 1A to the Board (Full Syndetics at current level). Motion carried.

C. Proposed Amendments to Bylaws

a. Article: All, Section: All (green print). Plan of Service/Consistency Corrections: Nordin/Smart motioned and seconded to recommend that the Board approve these corrections. Motion passed.

b. Article: All, Section: All (purple print). Clarify minute taking & distribution; note annual meeting months, remove “(combined)” and replace with “either”. Group letters; adjust numbers/letters; set Board meeting schedule in September; use “representative” not “member” for committees; grammar. Smart/Dix motioned and seconded to approve. Motion passed.

c. Article: III-Cooperative Board, Section III-2 (red print) Change “approval” to “prior notification” to miss Board meeting; reverse sentence grammar on “vote” of Board to declare board member position vacated. Smart/Dix motioned and seconded to approve. Motion passed.

d. Article: III- Cooperative Board, Section III-3.d (red print). Add that the Treasurer shall provide reports on finances to Board/Advisory Council. Bose/Jagger motioned and seconded to approve. Discussion about the rationale behind this proposal. Sheridan called for the question. Motion passed with opposition.

e. Article: III- Cooperative Board, Section III-3.e (red print): Add for board officers that there will be 3 years before member can serve in the same office again. Buursema/Conaway motioned and seconded for approval. Discussion about the pros and cons of this proposal. Ferriby called for the question. Motion passed with 17 ayes and 14 nays.

f. Article V – Committees, Section V-3. d & e Personnel (red print): Add “review of personnel policies and benefits” to duties; remove word “performance” from Cooperative Director’s work performance. Smart/Dix moved and seconded for approval. Motion carried.

g. Article V-Committees, Section V-3.1 Personnel (red print): Change committee members from 6 to 3 made up of Board members including eliminating past Board President ex-officio member; Board President changed to ex-officio non-voting member; change make up of appointments by library Group letters; Board President appoints chair. Sheridan/Meyers motioned and seconded to approve

changes. Discussion about the value of ex-officio members. Motion recinded by Sheridan and then Sheridan/VandeVusse motioned to table this recommendation and refer back to committee. Motion passed.

h. Article V- Committees, Section V-3.2 Finance (red print): Add annual budget recommendation from “Advisory Council” – document clarification.

Smart/Warner motioned and seconded to approve. Motion carried.

i. Article V-Committees, Section V-3-2 (red print): Change committee members from 4 to 3 made up of board members; Board President changed to ex-officio non-voting member; change make up of appointments by library Group letters; add Treasurer represents library of Group letter they fall in. Knes/Bristow motion and seconded to table this item and send it back to committee.

j. Article V-Committees, Section V-4 Nominating (red print): Add a new standing committee for nominating. The standing committee for nominating a slate of officers to the LLC Board shall include the chair of the Advisory Council + 1 rep from C, D or E and 1 rep from A or B. Motion by Ferriby, 2nd by Sheridan to approve. Discussion of procedure of LLC Board chair being a member of the nominating committee as in V-2 along with 1 rep from groups A, B or C and 1 rep from groups D or E. Smart/Genson moved to amend the motion to include the current Board chair as one of the members of the nominating committee from their class size library. Amendment carried. Main motion with amendment failed. Sheridan/Mountney motioned and seconded to send this item back to committee. Motion passed.

Pam Meyers announced that the Continuing Education Committee has agreed to discontinue awarding CEUs for workshops since the state no longer requires them in the Rules. Meyer/Huisman moved and seconded a motion to send the change to CEC charge to committee. Motion carried.

D. Lansing Rally September 10 Lakeland Plan

Other cooperatives are organizing car pooling, closings, etc. GRPL has chartered a bus. Sandra encouraged Lakeland libraries to attend and support this rally. Information is available for parking at Michigan.gov.

Due to time restraints items E-J will be picked up at the October 29 Advisory Council meeting.

10. Member Announcements

MADL will add hours beginning September 6, 2009.

Hackley will be open Sunday by deleting hours elsewhere.

11. Election of Officers – Slate of Candidates

A. Ray Arnett – Chair

B. Rob Bristow – Vice Chair

C. Suanne Wierenga – Secretary

Motion by Sheridan, second by Dix to approve the slate as presented. Motion carried.

12. Groups A & B Caucuses

a. Election of 3 Group A Representatives to PPS Committee

Elected: Deb Bose, Mary Ellen Van Stempvoort, Janice Williams, alternate Alice Hazen.

b. Election of 2 Group B Representatives to PPS Committee

Elected: Evelyn Holzworth, Beth O’Grady, alternate Dennis Martin.

13. Next Scheduled Meeting: October 29, 2009 at Kent District Library Service Center

14. Adjournment