

LAKELAND LIBRARY COOPERATIVE

Board Meeting

Kent District Library Service Center (KU)

December 15, 2009

Unofficial

MINUTES

Board Present: Shirley Bruursema, Stephen Dix, Tom Genson, Toni Jagger, Martha Smart, Pamela Myers, Sharon Galligan, Bob VandeVusse, Marcia Warner

Call to order The meeting was called to order at 2:30 p.m. by President Myers. The roll-call sign-up sheet was circulated.

Agenda Motion by Genson to approve the agenda as amended. Seconded by Warner. Motion carried.

Public Comment No public comment.

Minutes

--November 12, 2009 Minutes

Motion by Jagger to approve the minutes of the November 12, 2009 as presented. Seconded by Bruursema. Motion carried.

Financial Report Motion by Bruursema to receive and file the financial report. Seconded by Dix. Motion carried.

Director's Report Wilson asked Finance Committee members to remain after the meeting so that a meeting date could be set. Wilson passed around an emergency contact list for Board members. The new TRS hardware is up and running. Wilson passed around an historic summary of state aid totals for information.

Committee Reports

--Finance Committee

No report.

--Personnel Committee

No report.

--PPS Committee

No report.

--Advisory Council

No report.

Unfinished Business

--Temporary Patron Registration Policy and Non-Resident Policy 2.1

Motion by Dix from PPS Committee to approve the Temporary Patron Registration Policy and Non-Resident Policy 2.1. Motion carried.

--Underfunded Contract Service Area Policy, Circulation Policy 3.1 and Interlibrary Loan Policy 1.2

Motion by Dix from PPS Committee to approve the Underfunded Contract Service Area Policy, Circulation Policy 3.1 and Interlibrary Loan Policy 1.2. Motion carried.

Myers handed out copies of the Non-Resident Policy and noted that the wording of section 2.3 should match section 2.3 of this new policy: Each non-resident registered for a non-resident card may be allowed to place holds for pickup only at that library on materials owned by that library.

Motion by Genson to amend Non-Resident Policy 2.3 to correspond with Underfunded Contract Service Area Policy 2.3. Seconded by Warner. Motion carried.

--Circulation Policy 2.9

Motion by Dix from PPS Committee to approve Circulation Policy 2.3. Motion carried.

--Administration Policies

Motion by Dix from PPS Committee to approve the Administrative Policies. Motion carried.

New Business

--Recommendation from Reciprocal Borrowing and ILL Study Group(RBI)

Motion by Jagger to eliminate reciprocal returns as recommended by the RBI. Seconded by Galligan. Motion not carried.

Motion by Dix to set thresholds on reciprocal borrowing as recommended by the RBI. Seconded by Smart. Motion not carried.

Motion by Genson, to investigate reorganization of the loanrule tables to allow holds for local patrons and patrons whose libraries have purchased service agreements on local materials only. Seconded by Warner. Motion carried.

Motion by VandeVusse to reconsider elimination of reciprocal returns in conjunction with the above holdability recommendation. Seconded by Genson. Motion carried.

--Delivery Damaged Materials Procedure

Motion by Genson to table to the January 14, 2010 meeting. Seconded by VanderVusse. Motion carried.

Public Comment None

Board Comment Dix asked that the Board have a planning session to decide what services need to be offered, what libraries can pay for out of pocket now, what services they are willing to pay for until or if State Aid goes back up.

Smart announced that KDL will stop issuing temporary cards beginning January 4, 2010.

Adjournment Meeting adjourned at 4:00 p.m. The next meeting will be January 14, 2010 at the Kent District Library Service Center (KU).

Minutes submitted by,
Sheryl VanderWagen
Lakeland ILS Manager