

LAKELAND LIBRARY COOPERATIVE

Board Meeting

Kent District Library Service Center (KU)

January 14, 2010

MINUTES

Board Present: Shirley Bruursema, Tom Genson, Toni Jagger, Martha Esch, Pamela Myers, Sharon Galligan, Bob VandeVusse

Board Absent: Stephen Dix, Marcia Warner

Call to order The meeting was called to order at 9:35 a.m. by President Myers. The roll-call sign-up sheet was circulated.

Agenda Motion by Genson to approve the agenda as amended. Seconded by Jagger. Motion carried.

Public Comment A get well card was circulated for Sandy Knes (OL) by Claire Sheridan (OS).

Minutes

--December 15, 2009 Minutes

Motion by Bruursema to approve the minutes of the December 15, 2009 meeting as presented. Seconded by Esch. Motion carried.

Financial Report Motion by VandeVusse to receive and file the financial report. Seconded by Genson. Motion carried.

Motion by Genson to receive and file the Auditors Report for FY2008-2009. Seconded by Bruursema. Motion carried.

Director's Report When asked VanderWagen noted that release 2009B for Millennium is currently in beta testing and will be out this spring. When asked Wilson noted that based on the October 2009 bag count, a 33% reduction in delivery volume would be the goal for reductions in service to be discussed by the Board later in the agenda.

Committee Reports

--Finance Committee

No report.

--Personnel Committee

No report.

--PPS Committee

No report.

--Advisory Council

Ray Arnett (NF) provided an oral report on actions of the January 7, 2010 Advisory Council meeting: For the Board to reconsider the RBI Study Group recommendations for delivery reductions and that the Board investigate an alternate option for two sets of Millennium rule tables for libraries to choose from.

Unfinished Business

--FY 2009-2010 Fund Balance Allocations

Motion by Esch to adopt the recommended fund balance allocations. Seconded by Genson. Motion carried.

--Temporary Extension of Driver and Sorter Hours

Motion by Esch to adopt the proposal for the extension of sorter and sorter/driver hours until delivery reductions affect volume. Seconded by Jagger. Motion carried.

--Recommendation from Reciprocal Borrowing and ILL Study Group (RBI)

Motion by Genson to accept RBI recommendation number four to stop checking in of non-owned materials except ILL as soon as possible. Seconded by Jagger. Motion carried.

NOTE: RBI Recommendation number four (attachment H-1): Stop checking in of non-owned materials except ILL.

Motion by Esch to pursue the cost and timeframe to pursue custom programming that would allow Lakeland to implement RBI recommendation number two to set thresholds (limit the number of items) for reciprocal borrowing. Seconded by Jagger. Motion carried (1 nay vote).

Motion by VandeVusse to investigate if RBI recommendation number two can be done in a multi-branch situation. Seconded by Galligan. Motion carried (1 nay vote)

NOTE: RBI Recommendation number two (attachment H-1): Set thresholds (limit) for reciprocal borrowing to a set maximum.

New Business

--Delivery Damaged Materials Procedure

This item was referred to the Planning, Policy and Services Committee.

--Discuss Request from Stephen Dix for a LLC Service and Cost to Libraries Planning

Motion by Genson to table until Dix can be present. Seconded by Bruursema. Motion carried.

Public Comment

The board was asked to consider lowering the money owed threshold from \$10.00 to \$5.00 for patrons not being able to check out more materials.

Ray Arnett (NF) invited everyone to Fremont to view the “Journey to America” art exhibit. He also reminded everyone of the workshop for non-profit professionals to be held in Fremont on April 14, 2010.

Board Comment

Bruursema encouraged everyone to attend the millage campaign workshop sponsored by Mid-Eastern Library Cooperative that will be held on January 26, 2010.

Genson gave an update on Herrick District Library’s suit against the Library of Michigan in regards to state aid rules.

Adjournment

Meeting adjourned at 12:50 p.m. The next meeting will be February 11, 2010 at the Kent District Library Service Center (KU).

Minutes submitted by,
Sheryl VanderWagen
Lakeland ILS Manager