

# LAKELAND LIBRARY COOPERATIVE

## Board Meeting

Loutit District Library (OL)

May 13, 2010

*Official*

## MINUTES

**Board Present:** Shirley Bruursema, Stephen Dix, Martha Esch, Sharon Galligan, Tom Genson, Toni Jagger, Pamela Myers, Bob VandeVusse, Marcia Warner

**Call to order** The meeting was called to order at 9:37 a.m. by President Myers. The roll-call sign-up sheet was circulated.

**Agenda** Motion by Warner to approve the agenda. Seconded by Jagger. Motion carried.

**Public Comment** None

### **Minutes**

*--April 8, 2010 Minutes*

Motion by Genson to approve the minutes of the April 8, 2010 meeting as amended. Seconded by Jagger. Motion carried.

**Financial Report** Motion by VandeVusse to receive and file the financial report. Seconded by Jagger. Motion carried.

**Director's Report** Wilson presented her written report. There was a question about whether or not staff had found any delivery software package that would suit our needs. Wilson will ask the Business Manager for a status report.

### **Committee Reports**

*--Finance Committee*

Dix reported that the committee has been working on the 2010-2011 budget.

*--Personnel Committee*

No meeting

*--PPS Committee*

Minutes of the April 15, 2010 meeting were in the agenda packet.

*--Advisory Council*

The Advisory Council met on May 6, 2010. Minutes will be in next month's agenda packet.

### **Unfinished Business**

*--Underfunded Contract Service Area Policy*

The policy was returned from review by James R. Brown, Mika Meyers Beckett & Jones Attorneys. Discussion of that response and response from the Library of Michigan ensued. At this time the Board took no action to change the policy previously approved with the effective date of July 1, 2010.

*--Delivery Policy – From PPS Committee*

Motion by Dix on behalf of the PPS Committee to approve the Delivery Policy changes. Motion carried.

**New Business**

*--Iserv*

*(1) Assignment & Assumption Agreement and Consent to Assignment*

Motion by Jagger to approve the Assignment and Assumption Agreement and Consent to Assignment with ISG and ISERV subject to the Lakeland attorney's review. Seconded by Esch. Motion carried.

*(2) Extension of Existing Agreement from 7/1/2011 to 6/30/2012 and Related Service Fee Reduction*

Motion by Jagger to authorize the extension of the existing WAN services agreement to 6/30/2012 and to authorize the Cooperative Director to sign the agreement on Lakeland's behalf. Seconded by Dix. Motion carried.

*--Recommendation #3 from RBI Study Group – From Finance Committee*

*(1) Eliminate ILL on AV and New Materials*

Motion by Esch to eliminate ILL of AV and new materials. Seconded by Galligan. Motion carried.

*(2) Loan Table Rewrite*

Motion by Genson to make the loan table rewrite effective July 1, 2010. Seconded by Jagger. Motion carried.

*--FY2010-2011 Budget – From Finance Committee*

*(1) Delivery Stop Threshold*

Motion by Dix on behalf of the Finance Committee to move to the 2-3-5 day delivery schedule as of October 1, 2010. Motion carried.

*--OPAC Training – From Personnel Committee*

The training will be after October 1, 2010 and placed in the next budget year.

*--Dental Insurance Rates June 1, 2010 to May 31, 2011 – From Finance Committee*

Motion by Dix on behalf of the Finance Committee to approve the additional funds to cover the rate increase for this period. Motion carried.

**Public Comment**

Thom Riley (LL) commented that he is happy to be back in the office beginning Monday, May 17, 2010. Half days for the first week and full time as of Monday, May 24, 2010.

Ray Arnett asked for a re-examination of an increase in fine rates by PPS Committee or the Board even though it was rejected by the Advisory Council.

**Board Comment**

Genson announced that Herrick has been able to renegotiate all service area contracts to include the .3 mil provision. They lost one contract but that township agreed to provide the .3 mil to a neighboring library. VanderWagen asked that member libraries keep LLC staff up-to-date about contract changes since we will need to do a count for purposes of ordering the new card stock. Wilson will send out a survey to member libraries asking for the updated information.

Warner was congratulated on her election as President Elect of PLA. She thanked everyone for their votes and encouraged everyone to volunteer to serve on PLA committees. Contact her if you are interested.

Jagger reported that Alvah N. Belding Library has reduced open hours by 7.

Galligan supported Arnett's request to re-examine the fine rate increase.

**Adjournment**

Meeting adjourned at 10:56 a.m. The next meeting will be June 10, 2010 at 9:30 a.m. at Kent District Library Service Center (KU).

Minutes submitted by,  
*Sheryl VanderWagen*  
ILS Manager