

Lakeland Library Cooperative
Continuing Education Committee

January 28, 2010

Members Present: Mary Reed, Pam Myers, Carol DeBoer, Laurene Veeneman and Sally Wilcox.

Meeting was called to order at 1:45 pm by Mary Reed. Carol DeBoer agreed to take the minutes in Karla's absence.

The minutes of our November 19, 2009 meeting were approved as corrected.

The financial report is pending since it has not been received from Lakeland.

An HP Laser Jet Printer was purchased for \$255 to be used with Lakeland's traveling lab at workshops presented in the Coop.

Completed Workshops

Evaluations were presented for the November 20 Youth Services Summer Reading Program Workshop. Sally Wilcox reported that this workshop was successful and was very well received.

Proposed Workshop Status Reports

Computer Maintenance – Pam reported that nothing has been done with this due to the fact that Thom is out for three to eight weeks because of back surgery. She did say that she would check with Nick Heimler about possibly doing it, and looking at a May date.

Encore Training – Laura reported that Jeff Lezman from KDL will be available to do the workshop for free. We talked about scheduling at the KDL Service Center in March. It was suggested that she also check with Kelli Perkins from Herrick as a possible presenter. We looked at a three hour presentation with Jeff and Kelli each taking half, since Jeff can only do about a one and a half hour presentation.

Early Literacy in Story Time – Carol DeBoer is still working on this. Nothing to report at this time. Carol will email Sandra Wilson for other coop contacts, so she can see if anyone else is interested in hosting or contributing to a joint Early Literacy Workshop.

Disaster Planning – Sandra Knes has some info put together for this and will be sending it to the committee with her adult services replacement person.

Tween/Teen Reader's Advisory – Sally Wilcox is ready to get started on this and getting a contact list put together. She and Laura are looking to plan this workshop in either April or August so as not to interfere with Summer Reading.

Computer Security – also on hold due to Thom being the presenter.

Adult Services Program – this was brought up as a possible workshop, similar to the Youth Services, where ideas for successful programming for adult can be shared. We are looking for a possible performer database of low cost to no cost presenters. Carol DeBoer will work on this. We are thinking it would be about a three hour workshop twice a year in the Spring and Fall. We decided to table this until the February meeting to give us some time to think about what this should look like and how to present it. Georgetown is open to a general invite if we choose not to do this through the CE committee.

KDL Workshops

Computer competence is ongoing and open to all of Lakeland. This will be held in March again. Laura will bring workshop dates to next meeting.

Division of Duties Chart

Carol & Mary decided to work on a publisher template for a certificate of completion that will take the place of the CEU certificate.

Discussion on duties is to confirm with Sandra Wilson who is doing what, between the coop and the committee. More discussion is wanted by the committee on the presenters portion so we can come up with the correct wording. The committee decided that the chart needs more work and additions for LLC workshops scheduled by Sheryl and MeL database workshops. Mary will communicate changes back to Sandra Wilson.

Meeting adjourned at 3:20 pm.