

Lakeland Library Cooperative  
Continuing Education Committee  
April 22, 2010

Members Present: Mary Reed, Pam Myers, Carol DeBoer, Mary Kay Moran, Sally Wilcox

The meeting was called to order at 1:50 p.m. by Chair Mary Reed.

The minutes were approved as written. Mary noted that Carol Lange from Lakeland would like to receive final copies of CE's minutes each month after they have been approved.

Finance Report

No report this month. There have been no changes since March to the CE funds.

Completed Workshops

None.

Proposed Workshops

**Computer Maintenance**, coordinated by Pam Myers, will be held on April 30<sup>th</sup>. The morning session has 10 registrations; the afternoon has eight. Everything seems to be on track.

**Encore Training**, organized by Laura Venneman, will be held on May 3<sup>rd</sup>. Because Laura was absent, there was no progress report on this workshop. Mary will contact Laura to see if she needs any help. Registrations for **Encore Training** will not be taken after May 26<sup>th</sup>.

**Adult Services Roundtable**, shepherded by Pam, is scheduled for May 14<sup>th</sup>. Twelve attendees have registered so far. Carol DeBoer will create the evaluation sheets, as well as act as the facilitator for the meeting. Mary will provide the refreshments. The deadline for registration is May 4<sup>th</sup>.

**Tween/Teen Readers Advisory**, organized by Sally Wilcox, is scheduled for September 30<sup>th</sup>. Sally is compiling the list of books that will be featured and will send out the announcement of the workshop in May.

**Early Literacy in Story Times** is being considered by Carol DeBoer. Carol has sent emails to other coops to see if they might be interested in partnering with Lakeland in bringing Saroj Nadkarmi Ghoting, the

author of the book, Early Literacy in Story Times @ Your Library. This workshop, if it comes to fruition, will be held in the fall.

**Adult Services Readers Advisory** is a potential workshop, however, plans for this are on hold.

#### MeL, LLC, KDL workshops

**MeL Databases Career & Business** is scheduled for May 7<sup>th</sup> with Mary Reed acting as the coordinator. There will be two sessions on this day and will be held at Lakeland. Registration numbers have been disappointing and Mary will look into extending the registration deadline.

Sally checked with Heidi Nagel, Training Manager at KDL, to see if she had any trainings and/or workshops in the offing that might conflict with Lakeland's schedule. Heidi indicated that she is working on a program to instruct KDL paraprofessionals and non-librarian staff on how to organize a Readers Advisory. This will be conducted in May. Heidi offered to present this material to LLC members. We discussed possibly folding together Heidi's presentation and the above mentioned Adult Services Readers Advisory for one workshop. Sally will contact Heidi and ask for a description of her training materials.

#### Other Business

Mary Kay Moran shared information she received from Barbara Platts who heads the library services at Munson Health Care. Barbara is offering to conduct a program entitled, "10 Steps to Service Continuity Planning" at no cost to LLC. Mary Kay will gather more information and discuss this with the committee at a later meeting.

#### Next Meeting

Our next meeting is scheduled for May 27, 2010, at 1:30 p.m. at the Georgetown Township Library.